

## Weekly Report

Due 10 am on Monday or the next working day, a bulleted summary of your work for the previous week and a bulleted summary of your planned work for the upcoming week. Highlight any items from your FY15 work plan and any challenges that may be keeping you from completing a task.

### Previous Activities, Week of: 9/21/2015

- U&O FIP – constructed draft cost analysis workbook & populated with supporting numbers
- U&O FIP – small business analysis, research in LexisNexis, Public Records, Hoovers, internet etc to determine annual sales numbers for affected operators
- U&O FIP – call with Weatherhead for assistance with small business analysis
- Title V – Monday weekly team meeting
- U&O FIP – weekly check in meeting Monday
- Title V – completed end of year OTS update for permits and registrations
- Title V – Oil & Gas Proposed Rules Public Hearing, manned posts
- U&O FIP – Meeting with OAQPS
- U&O FIP – Uinta Basin Technical Planning meeting with UDAQ permit and SIP engineers
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### Upcoming activities, Week of: 9/28/2015

- U&O FIP – populate cost analysis workbook with cost per ton VOC information
- U&O FIP –determine annual sales and corporation affiliations of small business entities for small business screening analysis
- U&O FIP – work on “General Provisions” section
- Title V – permit team Monday meeting
- Title V – Monday MERLIN meeting
- U&O FIP – U&O FIP Check in meeting Monday
- Title V – conference calls EPA OneWeb Tues and Thurs
- Title V – researching Ft Berthold ICR renewal
- U&O FIP – draft language for small business analysis in preamble
- U&O FIP – small business analysis, research in LexisNexis, Public Records, Hoovers, internet etc to determine annual sales numbers for affected operators